

HBN-TEKNIK A/S POLICY FOR HANDLING PERSONAL DATA FOR CUSTOMERS AND COLLABORATORS

As a natural consequence of our collaboration, we store selected data of you. This policy of handling personal data describes how we treat your personal data.

The guideline of how we treat your personal data can be found in the EU General Data Protection Regulation (GDPR) 2016/67, valid from May 25, 2018. Before that date, the treatment is regulated in the present Danish "Persondatalov".

1. RESPONSIBLE OF DATA

The legal entity, responsible for the treatment of personal data is:

Besko A/S

Phone: +45 20 86 21 81

Logistikparken 24

DK-8220 Brabrand

2. PURPOSE – USE OF PERSONAL DATA

We use your personal data for the following purposes:

We treat your personal data as part of our customer relations and/or due to our collaboration.

3. CATEGORIES OF PERSONAL INFORMATION

We treat the following categories of your personal information:

- a) Common personal information treated: Mainly information such as name, address, contact data, CVR.nr., CHR.nr., information about the company operation, production circumstances, owner relations, economy, account number etc.
- b) Sensitive personal information: Are not treated nor stored.

4. BASIS OF TREATMENT

We treat your personal information as described above based on the following treatment:

- a) To fulfil our contract, collaboration agreement etc.
- b) To respect current legislation.
- c) If it is a result of a sufficient legitimate interest.
- d) If we have obtained consent to treat the information.

5. STORAGE OF PERSONAL INFORMATION

Personal information collected in relation to customer and/or collaboration relations, are stored electronically.

Your data will be stored securely and confident. Only individuals with a businesslike need, will get legal access to your personal data.

By termination of a customer- or collaboration relation, we will decide to which extent your data must be deleted. As basis your personal data will be stored for 5 years after termination, and totally deleted by the upcoming yearend without any further delay. If the legislation exceptionally provides a basis for a longer storage period, this may be followed.

6. SOURCES

We collect personal information from following sources:

- Directly from you
- The authorities, e.g. SKAT in Denmark

7. TRANSFERING OF YOUR PERSONAL INFORMATION

We can pass your personal information on to 3rd party, who assists us to handle our administration, hosting of IT-systems etc.

Likewise, we pass your personal information on to relevant authorities to the extend we are obligated to.

8. YOUR RIGHTS

You have the following rights:

- You have the right to request insight, rectification or deletion of your personal information.
- You also have the right to oppose against the treatment of your personal information and to have the treatment of your personal information restricted.
- If the treatment of your personal information is based on your consent, you have the right to recall this consent at any time. Your recall will not have any influence of the lawfulness of the treatment made before your recall of your consent.
- You have the right to receive the personal information given by yourself, in a structured, common used and digital format (data portability).
- You can at any time present a complaint about the treatment of your personal information to a proper data-protection authority, e.g. "Datatilsynet" in Denmark.

You can utilize your rights by contacting Dennis Jensen at the following e-mail address:

dej@bpw.dk.

Depending of the actual circumstances in relation to the treating activities, there can be conditions or restrictions to these rights. It is therefore not mandatory, that you e.g. have the right of data portability in the actual case, or that your objection will be obliged;

HBN-Teknik A/S Policy of Personal Data is updated: 25.05.2018